

Coventry Grammar School PTO Minutes  
December 8, 2009

The meeting was called to order by Jennifer Zawacki at 7:05 pm.

**Principal's Report – Mrs. Moyer**

Teacher assessments – Teachers (K-2) are developing SMART goals based on assessments that were done recently done. They develop these goals by asking questions, such as: What can we do to strengthen the levels of our children? We are always looking to see how we can improve our instructional strategies in all curricular areas.

It's budget time again. Mrs. Moyer has collected budget data from all grade level teachers and special areas. We are carefully evaluating our programs and instructional materials and evaluating how we can do more with less.

2010 Draft dates for budget: January 15<sup>th</sup>, Board of Ed members pick up their budget books. Budget is presented to the administration on Thursday January 21<sup>st</sup>. Regular Board of Ed meetings will have budget discussions on January 28, February 11 and February 18. March 1 copies of budget are available to the public. March 11 is the Town Public Hearing on the Budget. March 15 the Town Council meets with the board of Education on the Budget, April 24<sup>th</sup> is the Annual Town Meeting and May 4<sup>th</sup> is the Referendum for Budget Vote. All meetings are held at 7:30 in the Town Hall Annex Building.

Sing a Long Assembly for all grades on Monday December 21<sup>st</sup>.

There will be a Cultural Arts program Puppet Show on Wednesday December 23<sup>rd</sup>.

Enrichment Programs – Kindergarten has Art Enrichment, First graders have Physical Education Enrichment and Second Graders have Performance Arts Enrichment.

**Teacher's Report – Nancy Plaster/Jim Careau**

Mr. Careau has worked on an enrichment program for the second grade performance. It will be held in the Veterans Auditorium – CHS. It will be held on Wed January 20<sup>th</sup> at 6:30 pm. Mrs. Plaster and the Grade 2 team assisted Mr. Careau with the language arts instruction. They went through the narration of the story line that they are going to be singing.

**Acceptance of November 2009 - Beth Hassett**

A motion was made by Leslie Poland to accept the Nov 2009 minutes. Carrie Houk seconded the motion.

### **Treasurer's Report – Darby Muia**

There is a balance of \$8500. Vendor Night made a profit of \$130 from Thymes Remembered and CM Jewels.

### **Committee Reports**

**Apples for Teachers** – An email was sent out with all outstanding apples. Donations were also going to be made from Movie Night.

**Family Fun Night - Friday** night is movie night. We will be showing Polar Express. Event will be held from 6-8 pm. We are asking for donations to contribute to the teachers.

**Fun Fair** – We will be going forward with the Fun Fair. It will be held on February 27<sup>th</sup>. Issues with possible snow date need to be discussed? We are in need of a few more volunteers. We are looking for a Prize Chairperson and more volunteers to help out with the games. If interested, please contact Jen Zawacki ([jenniferzawacki@yahoo.com](mailto:jenniferzawacki@yahoo.com)) or Kari Bennett. ([klianemcb2@aol.com](mailto:klianemcb2@aol.com))

**BJ's Fundraising** – Chairperson is Leslie Poland. The membership is \$35 for a 15 month membership. \$5 of this fee is being given back to CGS. We have received 14 memberships so far.

**Fine Arts Program babysitting** - Becca Osbourne is the chairperson. She has asked the PTO for \$60 for the remainder of the year for babysitting. A motion was made to accept and give her the \$60. Motion made by Crissy Stinson and seconded by Kim Power.

**Mitten Tree** – Chairperson is Crissy Stinson. The apple tree has turned into the mitten tree. The mitten tree holds gift wishes for children in need in Coventry. Please take a mitten, fulfill the wish and bring it back to the school. The gifts can be dropped in the box by the tree. Thank you in advance for your generosity.

### **Old Business**

**Thymes Remembered Vendor Night** – Suggestions were made to take into consideration for planning for next year. Possibly a different time or different day next year? Traffic was a little slow this year. Also, maybe have teachers there which will entice others to come?

**Craft Fair/Bake Sale** – Jennifer Zawacki was chairperson. We sold out of all of our baked goods by 2:15 pm!! Awesome job. Thank you to those who baked and worked the table. Proceeds are still to be determined at this point.

### **New Business**

**Jump Rope for Heart** – Chairperson will be Michelle Mansella. This is a fundraiser to raise money for the American Heart Association. It is a joint effort with Mrs. Caldwell and PTO. Packets will be sent home in a few weeks to pledge donations for the children. They will be doing different jump rope activities during the gym class.

**PTO Insurance** – A motion was made to make the payment on the PTO Insurance for Liability. Cost is \$415. Motion was accepted by Haley Small and seconded by Laura Malcolm.

**Lady Bug Ball** – We are in need of a chairperson for this event. Suggestion was made to possibly change the name of this event? Please send any suggestions to Beth Hassett at [bhassett5605@charter.net](mailto:bhassett5605@charter.net)

**Talent Show** – Chairperson is Amber Culp. Event will be held in March. Look out for notices to come home. Start getting those acts together!!

January 12<sup>th</sup> will be the next PTO meeting at 7:00 pm. free babysitting available.