

November 29, 2011

Dear Parent/Guardian:

This is the second and last notice of tutoring services available to your student.

As a result of the federal *No Child Left Behind Act*, your child is eligible to receive extra help in the areas of math, reading, and language arts from State Department of Education approved tutoring agencies **if he/she attends G. H. Robertson Intermediate School and your family qualifies for free and reduced lunch under the law.** Your child may receive this free tutoring because G. H. Robertson School is identified as “in need of improvement.” If, however, the demand for services exceeds available openings, then preference must be given to the lowest achieving low income children in selected grades.

We have attached to this letter a brief description provided to us by the two agencies offering tutoring programs. These agencies have been approved by the State Department of Education and will provide your child with tutoring that is coordinated with what is being taught in school. Please note that transportation is **not** provided to any of the agency locations by the school.

When deciding which tutoring program is best for your child, you may want to consider the following:

- When and where will the tutoring take place?
- How often and for how many hours in total will my child be tutored?
- What programs are available for my child?
- What type of instruction will the tutor use (small group of one-on-one)?
- What are the tutors’ qualifications?
- Can the tutor help if my child has disabilities?

If you have any questions regarding Supplemental Educational Services please do not hesitate to contact me at 742-7341. If your child is eligible to receive services and you wish to sign up for a tutoring program, please complete the Provider Selection Form attached to this letter and mail it back.

Applications must be received by December 13, 2011. You will be contacted shortly after, most likely in January, by the agency to plan when your child’s tutoring program will begin.

Sincerely,

Troy Hopkins
Principal