

**BY-LAWS OF THE BOARD**

Official Duties – Chairperson

1. The Chairperson shall preside at all meeting of the Board
2. The Chairperson shall serve as the Board’s spokesperson.
3. The Chairman shall call special meetings of the Board when necessary.
4. The Chairperson shall appoint all special committees, unless elected by the Board.
5. The Chairperson shall serve as ex officio member on all committees.
6. The Chairperson shall sign such documents on behalf of the Board as may be require that signature.
7. The Chairman shall represent the Board in meetings with other Boards, districts, or agencies for the purpose of explaining Board actions and positions and the gathering of information for the Board unless another board member is so designated.
8. The Chairperson shall perform such other duties as may be delegated to him/her by the Board

**ADOPTED**   1/27/00  

**REVISED** \_\_\_\_\_