

COVENTRY BOARD OF EDUCATION
Coventry, CT
Approved Minutes
Fiscal Committee Meeting
Thursday December 8, 2011
Administration Building Conference Room

Members Present: Mary Kortmann, Fiscal Committee Chair
Todd Cancelliere, Fiscal Committee Member
Denise Ryan, Fiscal Committee Member

Also Present: Gregg Blackstone, Business Manager
Dr. Paul Smotas, Interim Superintendent of Schools
David Petrone, Principal, Capt. Nathan Hale Middle School

The meeting was called to order at 6:30 pm by M. Kortmann.

I. Approve Fiscal Minutes from November 17, 2011 Meeting

Motion: To approve the November 17, 2011 minutes

By: T. Cancelliere Seconded by: D. Ryan

Discussion: M. Kortmann requested that the value of \$43,000 for the Project 2: Electrical Modifications at Capt. Nathan Hale School be noted in the minutes on page 4 of 4, paragraph two.

Result: Motion to approve minutes with addition passes unanimously.

II. Financial Reports for November

- Encumbrance Reports
- Management Report
- Excess Cost Report
- Ed Jobs Fund Schedule
- Food Services P&L and Cash Flow

Mr. Blackstone reviewed the Encumbrance report for the committee. He said there were some transfers in Title I between last year and this year. He said Title II money was awarded and the IDEA money was reduced by approximately \$15,000 because of the federal budget legislation. He said the IDEA Part B money was unaffected. Mr. Blackstone will review the outstanding unemployment cases per M. Kortmann's request.

Mr. Blackstone said the tuition/tuition-non-public line items have changed mainly due to special education. Mr. Blackstone will separate the outplacement and special education expenses for future reports per M. Kortmann's request.

Mr. Blackstone said the Special Education Excess Cost has increased because of the state calculation cost/pupil- LEA. He said there is approximately \$104,000 coming to Coventry for tuition of students who have an excess from another town.

The committee, Dr. Smotas and Mr.. Petrone discussed the issue of no-NEXUS students. M. Kortmann said the students with no NEXUS should be covered at 100% rather than the ones with NEXUS who are covered at 75%.

Mr. Blackstone reviewed the Ed Jobs Fund report. He said there are two vacant positions. He said the longer positions are vacant, the more savings there will be. Mr. Petrone said positions are difficult to fill this time of year and he is marketing the district to potential candidates.

Mr. Blackstone will supply the committee with Food Services P & L and Cash Flow when available.

III. Request for Additional Appropriation for Tuition and Medicaid

Mr. Blackstone explained the appropriation and asked for the committees support.

Motion: To approve the Request for Appropriation for Tuition and Medicaid
By: D. Ryan Secoded By: T. Cancelliere
Result: Motion passes unanimously.

IV. Transfer Request

Mr. Blackstone explained the Budget Transfer Request. He said there are seven additional students electing to attend magnet schools and the tuition bills have been received from CREC.

Mr. Blackstone reviewed the Reallocations/Transfers and Project Status report and he said there is approximately \$271,000 remaining in the Health Insurance savings.

Mr. Blackstone will arrange for a presentation of the Energy Audit for the Board. M. Kortmann asked Mr. Blackstone to post the full report online for the Board to review.

MOTION: The Fiscal Committee agrees to move this transfer forward to a vote by the Board.
By: T. Cancelliere Secoded by: D. Ryan
Result: Motion passes unanimously.

V. Capital Budget- final draft for review prior to Board vote

Mr. Blackstone said the Capital Budget was discussed at the last Board meeting. He discussed the status of the buried tanks and carpets as brought up by the Board.

Mr. Blackstone said there is a meeting scheduled in January with Town Finance at which time the Board can speak on behalf of their Capital Budget projects.

M. Kortmann suggested that Mr. Blackstone submit Project 2: CHS Old Gym Floor at the \$140,000 level. Mr. Blackstone agreed.

T. Cancelliere asked about the athletic field lights. Mr. Blackstone said that was to be funded from a separate fund.

VI. Adjournment

MOTION: To adjourn the meeting at 7:21 pm
By: T. Cancelliere Seconded: D. Ryan
Result: Motion passes unanimously.

Respectfully Submitted by:

Sara O'Brien, BOE Clerk

Approved: January 12, 2012